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Minutes

Board of Regents' Proprietary Schools Advisory Commission
September 9, 2014

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on
Tuesday, September 9, 2014, at 10:09 a.m. in Room 1-190 of the Claiborne Building,
Baton Rouge. Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Melanie Amrhein
Richard D'Aquin
James Dorris
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Ralph Bender, Vice-Chair
James Fontenot
Gloria Simmons

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of July 8, 2014.

On motion of Ms. Amrhein, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 8, 2014 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was five initial license applications, the first from Advantage Dental Academy, LLC, located in Port Allen, Louisiana, and represented by Mr. Ian Hennigan, Manager. Ms. Marabella reviewed the materials for the Commission, informing it that this proposed institution would be offering one program of study, Dental Assisting, which is an eight week, 32.0 clock hour program that is inclusive of both classroom and lab experience. The classes will be held after hours in a practicing dental office. Advantage Dental Academy, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding professional certification that is available to dental assistants, the school's scheduled hours of operation, competition within the market area, a comparison and contrast of the job duties of a Dental Assistant, Expanded Duty Dental Assistant, and Dental Hygienist, the pay range of dental assistants in the greater Baton Rouge area, and job opportunities available to graduates,

On motion of Mr. D'Aquin, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Advantage Dental Academy, LLC, located in Port Allen, Louisiana.

The second initial license application considered by the Commission was from Coastal Truck Driving School of New Orleans, LLC, located in Harvey, Louisiana, and represented by Mr. Randi Reboul, Owner/President. Ms. Marabella informed the Commission that this would be the sixth truck driving school owned and operated by Mr. Reboul. Ms. Marabella reviewed the

materials for the Commission informing it that the institution would be offering three programs of study--Class A Entry Level Truck Driver Training (160.0 clock hours/4.0 weeks); Class B Entry Level Truck Driver Training (80.0 clock hours/2.0 weeks); and Truck Driver Refresher Course (40.0 clock hours/1.0 week). Coastal Truck Driving School of New Orleans, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the lack of commercial truck driving schools currently domiciled in the greater New Orleans area, the current overall job placement rate of 80% for the Louisiana licensed proprietary schools owned by Mr. Reboul, and the great national demand for professional truck drivers,

On motion of Mr. D'Aquin, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Coastal Truck Driving School of New Orleans, LLC, located in Harvey, Louisiana.

The third initial license application considered by the Commission was from Dental Assisting Academy of Louisiana, LLC, located in Baton Rouge, Louisiana, and represented by Ms. Jennifer Fortie, Administrator. Ms. Marabella reviewed the materials for the Commission informing it that the institution would be offering one program of study, Dental Assisting, which is a twelve week, 100.0 clock hour program that is inclusive of both classroom and lab experience. The classes will be held after hours in the practicing dental office of the owner, Dr. Justin Bonaventure. Dental Assisting Academy of Louisiana, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the applicant's rationale for developing the program content, length and cost, the differences between the job duties of a Dental Assistant and Expanded

Duty Dental Assistant, and the entrance requirements for the program,

On motion of Mr. Lalonde, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Dental Assisting Academy of Louisiana, LLC, located in Baton Rouge, Louisiana.

The fourth initial license application considered by the Commission was from Mia's Medical Academy, LLC, located in Baton Rouge, Louisiana, and represented by the school's owner, Mr. Steven Prejean. Ms. Marabella reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Certified Nursing Assistant, which is a three week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. Mia's Medical Academy, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the length of the CNA program, the average rate of pay for graduates in the greater Baton Rouge area, the location of the school and its accessibility to public transportation, the anticipated maximum class size, and the requirements of DHH for program approval,

On motion of Ms. Amrhein, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Mia's Medical Academy, LLC, located in Baton Rouge, Louisiana.

The fifth and final initial license application considered by the Commission was from Oklahoma College of Construction, located in Oklahoma City, Oklahoma, and represented by the school's Campus President, Ms. Laurie Boyd. Ms. Kron informed the Commission that this school was approved by the Oklahoma Board of Private Vocational Schools. Ms. Kron reviewed the

materials for the Commission, informing it that this institution would be recruiting Louisiana students to its Oklahoma City campus and the school's five program offerings: Commercial Truck Driving (120.0 clock hours/3.0 weeks); Entry Level Ready-Mix Driver (120.0 clock hours/3.0 weeks); Heavy Equipment Operations Level I (120.0 clock hours/3.0 weeks); Heavy Equipment Operations Level II (240.0 clock hours/6.0 weeks); and Mobile Crane Operations (120.0 clock hours/3.0 weeks). Oklahoma College of Construction had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the school's recruiting strategies and its presence in thirteen states, the school's current 89% graduate placement rate, the comprehensive cost of each program offering which includes tuition, housing, meals, transportation, and certification fee, career placement strategies, and the average entry level pay for graduates,

On motion of Ms. Amrhein, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Oklahoma College of Construction, located in Oklahoma City, Oklahoma.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-four (24) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Mr. Lalonde, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Accelerated Dental Assisting Academy (08/24/11)
Ark-La-Tex Dental Assisting Academy (08/26/10)
Art Instruction School (09/21/74)
Baton Rouge School of Computers (08/28/97)
Camelot College (08/28/86)
Coastal College--Alexandria (08/28/97)
College of Yoga Therapy, LLC (formerly Yoga School, LLC) (08/27/08)
Crescent City Career Institute (08/28/03)
Crescent City School of Gaming & Bartending (09/14/83)
Falck Safety Services--Houma (08/24/11)
Falck Safety Services--Maurice (08/24/11)
Fortis College (08/26/10)
Healthcare Training Institute (08/27/08)
Houston Marine Training Services (08/24/11)
Julian Certified Nursing Assistant Training School (08/27/08)
Lafayette General Medical Center School of Health Sciences (08/21/13)
Life Care, LLC (08/21/13)
Medical Training College (08/22/96)
New Horizons Computer Learning Center of New Orleans (08/21/13)
N.O.D.C. School for Dental Assisting (08/24/11)
OnTrac Academy, LLC (08/21/13)
Peach Tree School of Dental Assisting, Inc. (08/26/10)
River Cities School of Dental Assisting, Inc. (08/24/06)
Unitech Training Academy--Lake Charles (08/27/09)

Ms. Marabella informed the Commission that there was one institution that chose not to renew its license--Dominion Technical College, LLC (08/24/11)--that was located in Shreveport, Louisiana. Staff will follow through to secure the student records from the school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Denise Kirkland presented a financial summary of the proprietary school activities, as well as a summary of the Student Record Administration Account of the Student Protection Fund, for FY 2013-2014. Ms. Marabella shared with the Commission a

numerical summary of proprietary school activities for the past fiscal year. She also notified the Commission that staff had submitted the required paper work to The Register, for final publication on September 20, that would codify current practices and forms into administrative law to assist in the oversight of licensed proprietary schools. Ms. Marabella also distributed to the Commission a schedule of proposed meeting dates for calendar year 2015 to review for formal adoption at the November meeting of the Commission.

Ms. Marabella informed the Commission that its previously scheduled November 11, 2014 meeting falls on the Veterans Day holiday. Therefore, the Commission agreed to reschedule the meeting for November 18, 2014.

Dr. Tremblay provided follow-up on the disposition of Divine Touch Healthcare Training's appearance before the Planning, Research, and Performance Committee of the Board of Regents at its meeting on August 27, 2014, whereby the owner of the school appealed the Commission's denial of her request for reconsideration of the expiration of Louisiana Proprietary School License #2179. Dr. Tremblay reported that the Board of Regents upheld the Advisory Commission's action.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 18, 2014, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:48 a.m.

APPENDIX A GUESTS

Laurie Boyd	Oklahoma College of Construction
Jennifer Fortie	Dental Assisting Academy of Louisiana
Ian Hennigan	Advantage Dental Academy
Deesi Kirkland	Board of Regents, Finance Section
Cookie Prejean	Mia's Medical Academy
Steven Prejean	Mia's Medical Academy
Randi Reboul	Coastal Truck Driving School of New Orleans
Ryan Reboul	Coastal Truck Driving School of New Orleans
Patricia Wilton	LA Department of Justice